BUCKLAND NEWTON PARISH COUNCIL Minutes of Meeting

Tuesday 11 February 2020 at 7.30 pm in the Parish Pavilion

Present: Vice Chair Cllr Jane Collins (JC), Vice Chair Cllr Mark Needham (MN), Cllr Andy Foot (AF), Cllr Chris Osmond (CO), Cllr John Baker (JB), Cllr Lin Townsend (LT)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
	Cllr Collins welcomed everyone to the meeting.	
	Housekeeping - Fire Exits were indicated and a request for mobile phones to be switched off or	
	turned to silent.	
1	Community Police Officer – PCSO 6500 Alison Donnison – No report received.	
2	Dorset Councillor (Chalk Valley) Cllr Jill Haynes – No report received	
3	Parishioner correspondence/Issues Raised	
	An email was received from somebody outside the village congratulating the Parish	
	Council on the work done to the Parish Pavilion. They had visited the play area	
	previously and when visiting again recently were delighted at the improved toilet	
	facilities.	
	• Lights on at Parish Pavilion – thank you to the parishioners who notified the Parish	
	Council that lights had been left on. It was agreed that the side lights should be altered so	
	that they work on a sensor. The door and gate have both been mended.	
2	Apologies	
	Chair Cllr Nicki Barker (NB) - abroad	
	Cllr Sam Sowerby (SS) – holiday	
	Cllr R Godwin (RG) - unwell	
	C Cllr J Haynes (JH) – holiday	
	Accepted as valid by the Parish Council.	
3	Registers of Interest	
	None	
4	Minutes of Last Meeting held Tuesday 14 January 2019 were Passed, Agreed and signed.	
	Proposed Cllr Foot, Seconded Cllr Baker, AIF	
5	Matters Arising	
1	Mirror at Crossroads – Highways have forwarded new information from the Department of	
	Transport relating to erecting mirrors on private property. Hastoe have withdrawn permission to	
	erect a mirror due to liability issues. This information has been forwarded to the fete committee.	
2	Verge outside Parish Pavilion beside B3143 – awaiting prices – to be discussed at next meeting.	
2	verge outside Parish Pavinon beside B3143 – awaiting prices – to be discussed at next meeting.	
6	Planning Matters	
1	WD/D/19/002715 FORMER WILDLIFE HIDE, BOOKHAM FARM, ALTON	
	PANCRAS	
	Change of use and extension to form residential accommodation.	
	24 January 2020 – Approval of Planning Permission.	
2	WD/D/19/002996 BROCKHAMPTON DAIRY FARM, BROCKHAMPTON,	
	BUCKLAND NEWTON, DORCHESTER, DT2 7DJ	
	Conversion of agricultural buildings to 4 residential dwellings (C3) including associated	
	demolition. Variation of condition 1 of planning approval WD/D/19/000165	

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			S, DOM	IINEYS YAR	RD, BUCKLAND		
	NEWTON, DORCHESTER, DT2 7BS Comments by 10 March 2020 – Parish Clerk to contact planning to see if there are any further						
	plans available.	ierk io comaci	ритт	g to see if the	re are any juriner		
	FINANCIAL MATTERS						
	Invoices Paid						
	Parish Clerk Wages			£ 309.68	BACS		
	SSE – (14.9.19-14.12.19)			£ 27.00	BACS		
	Cllr Barker – reimbursement for Pavilion	n items		£ 50.89	BACS		
	BNH – Gate and posts	ii iteliis		£460.97	BACS		
	1						
	Invoices to be approved						
	Parish Clerk Wages & Exps			£ 296.80			
	Village Hall donation			£ 150.00			
	Thomas Electrical Distributors			£ 29.99			
	Studio Print – Laminated A3			£ 2.50			
	Monies Received						
	Sarah Mitchell – Hire of Pavilion			£ 5.00			
	Reconciled Bank Accounts at 31 Decem	ber 2019					
	Nat West Current	5,929.61	*				
	Nat West Deposit (Balance of Sir						
	William Aykroyd's legacy)	618.35					
	Project Fund	3,098.68					
	Previous cheques	5,050.00					
	Uncleared cheques	_					
		9,646.64					
	Play area B/F + Income	887.97					
	Less Expenses	88.75					
	Balance at 31.12.19	799.22					
	Actual Parish Council Funds in current a						
	5929.61 - 799.22	5,130.39					
	Internal Auditor – It was agreed that the	internal audito	r remain	the same Pa	rish Clerk to contact		
	and confirm that they are happy to contin						
	Proposed Cllr Needham, Seconded Cllr		7				
	The Clerks appraisal has been carried ou	t by Cllr Barke	er and Cl	lr Collins resu	llting in a proposal to		
	increase the Clerks salary. This was discussed and agreed; to commence 1 April 2020. Parish						
	Clerk to continue keeping a record of hours worked which will be reviewed on a quarterly basis.						
	Hours owed from 2019 to be paid over next two months, so that it comes out of current precept.						
	Proposed Cllr Foot, Seconded Cllr Need	lham, AIF					
- 1	Bank Balances have been reconciled, verified and witnessed by Cllr Collins.						
	*	It was agreed to keep a minimal amount in the Project Fund to keep the account open for future					

	Financial Report Proposed Cllr Foot, Seconded Cllr Townsend, AIF	
8 1	 Highways. There are pot holes at the crossroads - Job 14146567 - Permanently Repaired The pot hole near Sunnyside is getting bigger - Job 14146568 - Permanently Repaired Chevron signs on the sharp bend coming down Knapps Hill – Parish Clerk has put in a request supported by photographic evidence. Blocked drain above shop - Job 14146569 - Permanently Repaired, All cleared and 	
	 running Speed limit at Cosmore is missing – Clerk to report 	SM
9	Parish Matters	
1	Hountwell Pump	
1	• £1.00 annual rent has been received. Parish Clerk to confirm that the Parish Council would like to continue with the terms of the lease, paying yearly, rather than for 5 years at a time.	
2	Parish Field and Boundary Fence Nothing to report	
3	Play Area • The fence on the boundary of Bels Court is broken and leaning forward. It was suggested that the fence could be removed, making it easier to keep the hedge trimmed back. Parish Clerk to see if the fence is mentioned in the play area safety report.	SM
4	Parish Pound • The 'No Parking' sign has gone missing. It was bought in January 2017 for £ 27.50. For the time being it was decided to keep monitoring the pound to make sure that parking on the pound does not re-occur.	
5	Telephone Box	
	 Henley telephone box will not accept coin; you can pay by credit/debit card, reverse charge or by pre-paid telephone cards. The fault has been reported and should be repaired within 5 working days. 	
	• Gaggle of Geese telephone box – Parish Clerk has received paper work from Community Heartbeat to take over adoption of the box from them. The contract from BT does not seem relevant to Parish Councils, therefore, Parish Clerk to contact BT to see if there is a contract specifically for Parish Councils.	SM
6	Parish Pavilion	
	 Heater – Cllr Baker has fitted a timer to the existing heater. The RPA have done an inspection on all the paper work regarding the LEADER grant. The inspection went well with everything in order. 	
	 Shelving – it was agreed that Cllr Baker should order a shelving unit for the cupboard in the Parish Room, so that files could be stored safely. Parish Clerk found sweets left in the toilets that were very sticky and messy. There were also no toilet rolls. Parish Clerk to ascertain when the Pavilion was last checked by the 	
7	cleaner.	
7	 VE Street Party Cllrs Barker, Collins and Godwin have attended meetings regarding the proposed street 	
	party. Parish Clerk has started filling out the form to request the closure of the road. It	

	was suggested that the Clerk contact Cerne Abbas PC to see how much it cost them when they closed a road. Clerk to also speak to her contact at Highways.	SM					
8	Allotments						
	The road hedge of the allotments has been cut back further. The offer to trim the field side of the hedge was turned down.						
10	Correspondence						
	Emails received						
	Dorset Council consultation on a Dog related Public Space Protection Order (PSPO) –						
	Cllr Barker has completed consultation and also forwarded to Head teacher Mrs Ralph						
	asking her to complete.						
	• Parish Council Defibrillator Initiative Drive – <i>fwd to Defib committee</i>						
	SW Trains - An update on improving our customer journeys						
	Dorset Council News for Town and Parish Councils						
	 Dorset Council News for Town and Parish Councils – January update 						
	Dorset Local Plan Events: Dorset Council News for Town and Parish Councils						
	Get ready for the Great British Spring Clean						
	Latest Travel & transport news						
	News release: Climate and Ecological Emergency panel January update						
	 Parish Council event - Dorset Local Plan - 3rd February 2020 - Material and comment form. 						
	Community-led Housing in Dorset - Tuesday 17 March						
	DAPTC E-Newsletter No. 21 - February 2020						
	• FW: Launch of the public consultation on the draft North East, draft North West, draft South East and draft South West Marine Plans						
	Places available at Finance for Councillors course on Tuesday 25 February and Thursday						
	26 March						
	Post received						
	• None						
11	Other Matters/Items for Agenda of Next Meeting						
1	Website – DAPTC are running a course outlining what is expected with the new regulations.						
	Parish Clerk to see if there are any spaces left.						
	No voice recording was made at this meeting.						
	140 voice recording was made at this meeting.						

Next Meeting – Tuesday 11 February – 7.30 pm, Parish Pavilion The meeting concluded at 9.15 pm

Signed: ______ Date: _____